

PRACTICUM in Construction Management

Course Syllabus

Instructor: Gene Schramme
Conference Period: 10:00 - 10:45am; 2:30 – 3:00pm

Prerequisite: CTech2
Credits: 2 **Placement:** 11 - 12

TEKS Objectives – [§130.63, Sub chapter B, Architecture & Construction](#)

Classroom Text: *Carpentry & Building Construction* *Carpentry Fundamentals Level 1-2*
 Core Curriculum Introductory to Craft Skills *NCCER Construction Technology 1-2*

This capstone class is recommended for students in Grade 11-12. Instruction may be delivered through laboratory training or through career preparation delivery arrangements. The course is an occupational specific course designed to provide classroom technical instruction and on-the-job training experiences. Safety and career opportunities are included in addition to work ethics and job-related study in the classroom. **Students must provide their own transportation during required internship.** This is a yearlong course.

REQUIRED MATERIALS: Your previous Construction coursework. A 3-ring binder, dividers & sheet protectors for Portfolio Notebook. iPads or Wi-Fi device, appropriate attire- closed-toe shoes, etc.

MAJOR ACTIVITIES/UNITS OF STUDY

INTERNSHIP: Students are required to secure and complete/participate in an internship(s)/apprenticeship(s) for a minimum of 72 hours related to the construction industry preferably in areas of career interest. Students must provide their own transportation, keep accurate participation logs, as they attend the internship in place of classroom hours. The outcome is students will participate at their internship 2 days per week. Regular reports will be recorded grades. A student WITHOUT an internship WILL not receive credit for this course.

FINAL PROJECT: Students will research & develop a school-based learning activity in collaboration with the teacher and at least one related industrial mentor. Managing a project provides an in-depth experience of the construction process through independent study; a project that will be constructed to meet all local codes & regulations. The student will use construction management best practices to design, plan, and estimate; acquire materials, construct, and present the product. Associated costs, marketability and prototypes will be included. A photo journal depicting the progress of the project is required. It is expected the project is started and completed during the span of this course.

PORTFOLIO NOTEBOOK: This will accompany the product when presented at the end of the course; components of this notebook will be graded separately. The outcome is to develop a professional portfolio of all aspects from the student's academic and construction experience.

PRESENTATION: Students will present their entire construction experience up through their high school career in a professional manner- including all construction technology coursework, field trips, projects and SkillsUSA activities. The outcome is a portfolio the student can present as candidates in interviews with construction companies. To aid students in polishing this presentation, they will present to their class prior to our Industry Advisory panel members.

GRADING:

Based on 80% for the semester. Of that, daily work will be weighted 60%. Special assignments, Projects and Tests will be Major Grades and weighted 40%. Each six weeks are averaged together and the semester exam will be 20% of the semester grade per district policy.

CERTIFICATIONS

Upon reaching this course, Construction Program of Study students have been provided opportunities to obtain OSHA and NCCER certifications. These are an industry-driven certifications. Other NCCER modules are available. MISD pays half of all certification fees.

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SEMESTER EXAMS

Each semester, specific exam schedules are designated for MISD high school and dual credit courses. These schedules must be followed. Neither mid-term, nor final exams are given early. If a student is absent on the day of an exam he/she will take the exam at a date/time designated by the school.

FIELD TRIPS & Student Organizations

- With a combination of classes, students may have the opportunity to visit construction sites. These trips enhance student awareness of career opportunities. Each trip is a major grade, as participation and attendance is expected. Subject to availability, each trip will have required forms, eligibility and attendance prerequisites.
- For students that express interest and excellence may join **SkillsUSA**, the national student organization. Opportunities in District, State and National levels of competition in Construction-related contests provide valuable experiences. Annual Local, State & National membership dues are required of membership. See also www.skillsUSA.org

CAMPUS SERVICES

To assist in student achievement and success there are a multitude of student services available on the Ben Barber Campus. Pre-arranged tutorials are available during my conference period, *and* before or after school. Check the school website for other resources. www.mansfieldisd.org/careertech/index.htm

DISCIPLINE PLAN:

It is your responsibility to understand and live by the MISD Student Handbook. Students and parents/guardians are required to review and sign documentation acknowledging the **Classroom Procedures** and **Lab Procedures addendums** in the **Safety packet**. When a breach of this agreement is made the following consequences will occur, not necessarily in the order listed:

- Student Conference
- Parent/Student Conference
- Loss of privileges
- Referral

PERSONAL ELECTRONICS:

The cell phone has become the construction manager's most valuable tool. This device alone has made a significant impact on the industry. However, cell phones, MP3 players and other personal electronic devices are distractions and hazards in the classroom and lab environment. Students are discouraged from use, will be asked to keep such devices out of the lab area and if the distraction becomes a safety hazard then the discipline plan enacted. **All personal electronics are the sole responsibility of the student- loss, damage or theft is not the liability of the Construction Department.**

ATTENDANCE AND PARTICIPATION:

- Please refer to the district attendance policy and the tardy policy in the student handbook. Ben Barber secures all exterior doors for safety; tardy students must enter through the **Front Entrance**. Students providing illicit entrance receive AC assignment per campus policy.
- An important trait of a good employee is dependability. The construction industry hinges on this principle. Basic Employability is part of the Construction Technology curriculum in accordance with the Texas Essential Knowledge & Skills [TEKS]. It is vital that the student realizes the importance of being dependable on the job, in the lab and in the classroom. To reinforce this, a "Dependability Grade" has been created. This is so valuable in the industry that it is a daily grade, either 0 or 100, averaged each week. See the **Dependability Grade addendum** in your student **Safety packet** for further details.
- Safety glasses, classroom texts, reading and building materials are provided by the district. No student will work in the lab (including the tool room) without: (1) proper attire, (2) signed **Syllabus** on file, (3) **Safety Test** passed, and (4) **Proficiency** demonstrated on each tool. Refer to the Student Handbook, Dress and Grooming code. (*see also Lab Procedures addendum in safety packet*)

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RE-TEACHING/RE-TESTING PROCESS

In the event a student fails to exhibit proficiency on the major assessment or tests, an opportunity to retake a failed test/assessment. The student is encouraged to:

1. Attend tutorials for success during conference period, before or after school, by appointment.
2. Arrange with the instructor to receive remediation instruction
3. Arrange with the instructor to re-test outside of class time within 3 class periods or by the end of a six-week grading period, whichever comes first.
4. Semester exams and Final exams are not included.

***** Note: The student can only receive a maximum of 70% of the original score possible. *****

ABSENCE-RELATED LATE WORK

- The teacher may assign the student makeup work based on the instructional objectives for the subject or course and the needs of the individual student in mastering the essential knowledge and skills or in meeting subject or course requirements.
- A student will be responsible for obtaining and completing the makeup work in a satisfactory manner and within the time specified by the teacher. When absent, the student is afforded the number of days missed plus one additional day to turn in makeup work.
- Long-term assignments are due on scheduled due date even with absences occurring between assignment issuance date and due date.
- This hands-on, experiential class is designed and extremely dependent upon participation and attendance. Students are not permitted to take tools home, nor work on lab projects at home. Obvious hands-on instructional time is lost, while said student occupies the instructor. Students are allowed to schedule time in the lab before or after school to catch up on projects.

MAKE UP WORK

This hands-on, experiential class is designed and extremely dependent upon participation and attendance. Students are NOT permitted to take tools home, nor work on lab projects at home. Critical, hands-on instructional time is lost, while an individual's proficiency occupies the Instructor. Students can schedule to come into the lab before or after school to catch up. Written make-up work is accepted as follows:

- If student fails to meet the due date and time, then the student has until the next class period (next A day or B day) to turn in assignment to be considered one day late and a penalty of 30% points for up to one class period late.
- Score of a zero may be given for work turned in after one day late.

ACADEMIC DISHONESTY

Student(s) found to have engaged in academic dishonesty will face academic and discipline action, according to the Student Code of Conduct, on every offense. Grades recorded will be **ZERO**; major grades are eligible for retake.

SOCIAL MEDIA

We strive to regularly post on student success and accomplishments.

Follow and Like us on Facebook [@Const.Tech.BBCTA](#)

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CONSTRUCTION TECHNOLOGY builds life skills. The culture in the classroom and lab should be professional as found on the jobsite. These skills will empower students for a lifetime. Your student's safety is our 1st priority, please take time to read and discuss the **Safety Packet** that will be sent home with your student.

THIS COURSE SYLLABUS IS PROVIDED TO COMMUNICATE EXPECTATIONS AND COURSE SPECIFIC INFORMATION

This document is available in electronic format

Please *Sign* and Date; acknowledging your receipt and compliance.

PRINT Student Name

ID#

Date

Parent/Guardian Signature

Date