Ben Barber Career Tech Academy
Mansfield ISD 2018-2019

Instructor: **Melissa Johnson Eldridge** Conference Period: 10:00 – 10:45 a.m.
2:30 – 3:00 p.m.

Phone: Office: 682-314-1600
E-mail Melissaeldridge@misdmail.org Room: Ben Barber B206

Course Syllabus: Principles of Law, Public Safety, Corrections, and Security Required

Text and Materials:

- iPad or computer (fully charged)
- Free apps for iPad (to be announced
- White notebook paper; Black Ink Pen, Pencils # 2 lead
- Various color ink pens including red, black, and blue
- All reading/assignment material will be provided by the instructor

Course Description: Criminal Investigation is a course that introduces students to the profession of criminal investigations. Students will understand basic functions of criminal investigations and procedures and will learn how to investigate or follow up during investigations. Students will learn terminology and investigative procedures related to criminal investigation, crime scene processing, evidence collection, fingerprinting, and courtroom presentation. Through case studies and simulated crime scenes, students will collect and analyze evidence such as fingerprint analysis, bodily fluids, hairs, fibers, shoe and tire impressions, bite marks, drugs, tool marks, firearms and ammunition, blood spatter, digital evidence, and other types of evidence.

The student explores criminal investigative procedures, investigations, and follow-up according to the profession and its job functions. The student is expected to:

(A) analyze the field of criminal investigations;

(B) compare and contrast the characteristics of an effective investigator;

(C) examine preliminary investigations such as initial response, point of arrival, priorities, emergency situations, and protection of the crime scene;

(D) research follow-up procedures for an investigation; and

(E) evaluate the effectiveness of interrelationships with individuals involved in investigations such as police officers, dispatchers, prosecutors, defense counsel,

physicians, coroners, medical examiners and forensic crime laboratories, citizens, witnesses, victims, complainants, and media

<u>Uniform Requirement (worn daily)</u>
Vendor provided (shirt, pant, belt $45); this uniform is required in law enforcement classes
Students can rent uniform for $15 and must return uniform dry-cleaned at the end of semester (uniform must be in dry-clean plastic with receipt attached).
Student's uniforms are 50% of the daily participation grade. If a student fails to rent or purchase a uniform by the first Friday of the course (see course calendar), the student will only receive a maximum of a 50 (failing grade) on their daily participation. Daily participation is 60% of the semester course grade (see Course Grading)
If a student cannot rent or purchase the required uniform for ANY reason, please notify the instructor immediately. The instructor will speak with the student's parents and the school principal to approve an alternate method to obtain the student a uniform for the course.

White, Black, or Grey crew neck tee shirt underneath the uniform
Black leather shoes, no flip flops, or slippers, black tennis shoes may be worn for daily law Enforcement activities.
Black socks
Students will keep uniforms in classroom and must take uniform home every Friday and clean Uniforms before class Monday.

Upon completion of this course, the student will be able to:

Attendance/Participation:

• Class will begin promptly for 3 hours every other day. Late arrivals enter as quietly as possible and take the nearest available seat to minimize disruption to the class. Late students will be considered tardy for the first 20 minutes of the period. Students entering after twenty minutes will be considered absent. To remove a tardy or absence you will have to see your associate principle and make arrangements personally with your attendance office on your home campus. The instructor cannot make these changes.
• You are personally responsible for all material presented in class, including announcements about changes in course assignments and procedures. Exams, quizzes,
special projects, and homework/exercises often include question on material presented only in class, so performance on these is indirectly reflected by your attendance.
• Each student is expected to have a fully charged iPad and attend all lectures, follow all lesson assignment and testing as required, and turn in all required work assignments by the assigned due date.
• Absences which result in not receiving topic information or assignments may be made up by going to the class website (ClassroomGoogle.com) and completing the material and assignment for the instructional period you missed. • You must be present to take tests unless noted on Course Website. Please make arrangements to make up a missed test the day you return to class.
• All students work in investigative units (small groups) during the semester. You are expected to participate and work as a team, each handling different aspects of the class assignment. Therefore the class may be broken up to work as teams according to the needs of the unit of instruction and to vary your learning

experience. Team exercises will be conducted and graded (if applicable) as a team and/or might contain individual grades on portions of the assignment.

MISD GRADING SYSTEM FOR GRADES 9-12

The district high schools use a weighted numerical grading system**.* The following chart reflects the MISD grading system for grades 9-12:**

A	**90-100**
B	**80-89**
C	**70-79**
F	**Below 70**

An "Incomplete" (I) reflects incomplete student work and is not considered an academic grade.

*See MISD Board Policy EIC (LOCAL).

GRADING PRACTICES

Six weeks grades shall be obtained by averaging student work as detailed below. Daily assignments may count more than once, but no more than twice. MISD Curriculum Based Assessments (CBAs) are calculated as part of the daily work category.

ENGLISH

Regular/Pre-AP/AP

- 60% - Major Grades (Minimum: 1 test & 1 fully processed essay)
- 40% - Daily Work, Daily Writing, & Quizzes

SOCIAL STUDIES

Regular

- 50% - Major Grades
- 50% - Daily Work

Pre-AP/AP

- 60% Major Grades

- 40%- Daily Work

SCIENCE

Regular/Pre-AP/AP

- 50% - Major Grades
- 30% - Labs
- 20% - Daily Work/Quiz

MATH

Regular

- 50% - Major Grades
- 30% - Quiz
- 20% - Daily Work

Pre-AP

- 60% - Major Grades
- 30% - Quiz
- 10% - Daily Work

AP

- 70% - Major Grades
- 25% - Quiz
- 5% - Daily Work

FOREIGN LANGUAGE

- 40% - Tests
- 25% - Daily Work
- 35% - Speaking/Listening

FINE/PERFORMING ARTS

- 60% - Major Grade/Performance
- 40% - Daily Work

ELECTIVES

- 40% - Major Grades (tests, projects, lengthy assignments, etc.)
- 60% - Daily Work

EMT (Emergency Medical Technician)

- 50% - Exams/Major Grades
- 30% - Quizzes/Labs
- 20% - Daily Grades (including pre/post-tests)

SEMESTER EXAMS

Each semester, specific exam schedules are designated for MISD high school and dual credit courses. These schedules must be followed. Neither mid-term nor final exams are given early. If

a student is absent on the day of an exam he/she will take the exam at a date/time designated by the school.

TEST RETAKES

- Students who fail a major test/assessment (below 70%) will be allowed to retake or correct up to a 70% grade. This does not include semester examinations.
- Students are expected to make arrangements with the teacher to retake or correct a major test/assessment.
- Students are encouraged to participate in tutoring opportunities before retaking a test.
- Each teacher will communicate routine requirements for retakes and corrections in his/her course syllabus.
- All retakes or corrections must be completed prior to the end of each six week grading period unless the student is afforded time, after the six week grading period, as a result of the district's absent/make-up guidelines.
- See UIL Eligibility ("No Pass/No Play") guidelines for additional information related to grades and UIL Eligibility.

LATE WORK

- Teacher designates due date and time for assignment (Beginning of class period, End of class period, designated time of day)
- If student fails to meet the due date and time, then the student has till the next class period (next A day or B day) to turn in assignment to be considered one day late.
- Students will be assessed a penalty of 30% points for up to one class period late.
- Score of a zero may be given for work turned in after one day late.

MAKEUP WORK (because of absence for any class missed)

- The teacher may assign the student makeup work based on the instructional objectives for the subject or course and the needs of the individual student in mastering the essential knowledge and skills or in meeting subject or course requirements.
- A student will be responsible for obtaining and completing the makeup work in a satisfactory manner and within the time specified by the teacher. When absent, the student is afforded the number of days missed plus one additional day to turn in makeup work. [A/B Block Example: A student misses Monday and Tuesday of the week and he/she returns on Wednesday of that same week. Student work from Monday's absence is considered late after Friday, and student work from Tuesday's absent is considered late after the following Monday.]
- A student who does not make up assigned work within the time allotted by the teacher will receive a grade of zero for the assignment.
- A student is encouraged to speak with his/her teacher if the student knows of an absence ahead of time, including absences for extracurricular activities, so that the teacher and student may plan any work that can be completed before or shortly after the absence.
- A student will be permitted to make up tests and turn in projects due in any class missed because of absence. · Teachers may assign a late penalty to any long-term project in accordance with time lines approved by the principal and previously communicated to students.
- See UIL Eligibility ("No Pass/No Play") guidelines for additional information related to grades and UIL Eligibility.

Ben Barber Career Tech Academy
Mansfield ISD 2018-2019

Academic Dishonesty will result in a course grade of 0%. For resolution, retesting or presentation of the questioned assignment, the instructor will require a written letter from the student, the student's parent and the Ben Barber/Frontier High School principal.

*Please refer to the MISD student handbook for detailed information regarding Academic dishonesty and Plagiarism.

CLASSROOM CORE VALUES

Ben Barber Career Tech Academy
Mansfield ISD 2018-2019

COMPETENCE

Our conduct and demeanor display the highest standard of personal and organizational excellence. As a student organization, we are led by the "Law Enforcement Code of Conduct."

RESPECT

We recognize the authority we hold and will treat others as we would like to be treated. We will faithfully, and without bias, honor our obligations in the community and our schools.

INTEGRITY

We are committed to the highest standards of honesty and ethical conduct, which are the cornerstones of our profession. We will uphold the public trust and our commitment to our core values.

DEDICATION

To the organization, each other, our families, and the citizens we serve, and having an unquestionable work ethic.

EXCELLENCE

There is always room for improvement – and that the never-ending search for improvement leads to excellence. We aim for excellence in everything we do.

BEN BARBER
INNOVATION ACADEMY

Law, Public Safety,
Corrections
& Security